



Report of Head of Passenger Transport

Report to Chief Officer, Civic Enterprise Leeds

Date: 9th March 2015

Subject: Authority to procure Passenger transport replacement Vehicles 2015/16.

Capital Scheme Number: 16946 PTS 000

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Passenger Transport currently have a fleet of 150 vehicles which are used to transport young people and children with statements of special educational needs from home to school as well as older people and adults with learning difficulties so they can access day services.
2. Fleet Services have advised that the older vehicles should be considered for replacement as part of the 2015/16 Vehicle Replacement Programme. The original fleet replacement programme budgeted for the replacement of 45 vehicles at a cost of £2.348m.
3. The tender process will be undertaken by Fleet services through a call off from their existing framework contract and the cost of replacements will be confirmed but this report seeks approval from the Deputy Chief Executive to start the tender process.

Recommendations

4. The Chief Officer, Civic Enterprise Leeds is requested to authorise the decision to invite tenders for the purchase of 45 new replacement buses for Passenger Transport at an indicative cost of £2.348m.

1.0 Purpose of this report

- 1.1 To seek approval to invite tenders for the purchase 45 new replacement Passenger Transport buses at an estimated total capital cost of £2.348m
- 1.2 Once tendered to seek authority to incur an estimated expenditure of up to £2.348m from capital scheme 16946 PTS 000

2 Background information

- 2.1 After a Government Spending Review from which Local Authorities had to react to the deficit reduction plan, Leeds City Council put on hold its Vehicle Replacement Programme. All Leeds City Council's fleet vehicles have had to be 'run on' beyond their usual planned service life.
- 2.2 Leeds City Council has now resumed the Vehicle Replacement Programme and Passenger transport has 45 vehicles which are 7 years and older, are therefore proving expensive to maintain, have high mileage and therefore require replacing.

3 Main issues

- 3.1 Passenger Transport operates 150 vehicles which are in daily use providing transport for vulnerable adults to access day services and young people with statements of special educational needs for home to school transport. All vehicles are essential to the operation and continued service level commitments of both Adult Social care and Children's services.
- 3.2 The age profile of Passenger Transport's fleet vehicles range from six months to eight years old. A significant amount of vehicles that Passenger Transport operates have now exceeded their usual planned service life. These older vehicles are now in greater need of maintenance which is costing the Council significant funds. Furthermore, the risks are ever increasing that these vehicles may suffer major component failure resulting in vehicle breakdowns, service failures, increased replacement hire vehicle requirements etc. – all further impacting on possible future unplanned expense.
- 3.3 45 of the oldest vehicles on Passenger Transport's fleet have been identified as a priority for replacement. (All 45 vehicles will be 7 years old in 2015/16).
- 3.4 Fleet services have an existing framework, awarded in 2013, and the invites to tender will be a call off from this framework. The decision to award will be based on price only.
- 3.5 At present the existing 45 vehicles are either standard minibuses or wheelchair accessible. This can prove problematic when covering for maintenance and inspections and does not reflect the change in client needs, as there is an increase in the number of clients with either poor mobility or use wheelchairs,. Thus, the intention is to review the need for standard type vehicles, but this will be determined as part of the discussions with Fleet services and the appropriate clients when the specifications are drafted.
- 3.6 The capital cost of these vehicles will be met from City Council resources identified within the corporate capital programme.

3.7 Fleet services have an existing framework, awarded in 2014, and the invites to tender will be a call off from this framework. The decision to award will be based on price only.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The scheme proposals will be discussed with Fleet services and the appropriate clients; with Children's services and Adult social care.

4.1.2 The service has previously purchased vehicles which meet the proposed specification for these new replacements. All customer comments and feedback has been considered and the specification for the proposed new vehicles reflects this, for example the step height has been lowered to allow easier access.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 An Equality, Diversity, Cohesion and Integration screening report has been considered and a full Equality Impact Assessment was not required.

4.3 Council policies and City Priorities

4.3.1 The proposals within this report will contribute to the continued delivery of an effective Passenger Transport service for Leeds City Council.

4.4 Resources and value for money

These vehicles will be procured through the standard procedure in accordance with the Council's Contracts Procedure Rules to assure value for money.

4.4.1 Capital Funding and Cash Flow

Funding Approval :	Capital Section Reference Number :-						
Previous total Authority to Spend on this scheme	TOTAL	TO MARCH	FORECAST				
	£000's	2014 £000's	2015/16 £000's	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
VEHICLES (4)	2603.0		2603.0				
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	0.0						
TOTALS	2603.0	0.0	2603.0	0.0	0.0	0.0	0.0
Authority to Spend required for this Approval	TOTAL	TO MARCH	FORECAST				
	£000's	2014 £000's	2015/16 £000's	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019 on £000's
LAND (1)	0.0						
CONSTRUCTION (3)	0.0						
VEHICLES (4)	2348.0		2348.0				
DESIGN FEES (6)	0.0						
OTHER COSTS (7)	0.0						
TOTALS	2348.0	0.0	2348.0	0.0	0.0	0.0	0.0
Total overall Funding (As per latest Capital Programme)	TOTAL	TO MARCH	FORECAST				
	£000's	2014 £000's	2015/16 £000's	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019 on £000's
LCC Supported Borrowing	6648.6		6648.6				
	0.0						
Total Funding	6648.6	0.0	6648.6	0.0	0.0	0.0	0.0
Balance / Shortfall =	1697.6	0.0	1697.6	0.0	0.0	0.0	0.0

Parent Scheme Number: 16946 000 000
Title: Vehicle Programme 2015/16

Revenue Effects

4.4.2 The Passenger Transport service revenue budget 2015-16 has provision to pay for the revenue related costs.

4.4.3 Legal Implications, Access to Information and Call In

4.4.1 This is a key decision and available for call in.

4.5 Risk Management

4.5.1 No issues.

5 Conclusions

Passenger Transport together with Fleet Services has examined the fleet requirements and due to the age and condition deems it necessary to replace these vehicles.

6 Recommendations

7 The Deputy Chief Executive is requested to authorise the decision to invite tenders for the purchase of 45 new replacement buses for Passenger Transport at an indicative cost of £2.348m.

8 Background documents¹

8.1 None.

¹ The background documents listed in this section are available for download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

